Complaint / Basic or general consumer complaint

**COMPLAINANT DETAILS**

Name and Surname: Identity card / Passport:

Address:

Town: CP:

Province:

Country:

Telephone: Fixed: ................. Mobile.............

E-mail:

**DATA OF THE RESPONDENT**

Company name: CIF/NIF:

Trade name:

Address:

City: CP:

Province: Telephones: Fixed: Mobile

E-mail:

**DESCRIPTION OF THE PROBLEM GIVING RISE TO THE COMPLAINT:**

...................................................................................................................

**EXPECTED SOLUTION:**

..................................................................................................................

**DOCUMENTATION / EVIDENCE YOU PROVIDE**

..................................................................................................................

REQUESTS: That this letter be deemed to have been submitted and that it be processed administratively in accordance with the appropriate procedure.

At ................, at............ from........... from......

Signed: